

## MINUTES FOR THE PYRTON PARISH COUNCIL MEETING

Held at Village Hall at 7:00 pm on Tuesday 8 January 2019

Present: Michael Crawford (Chairman), Lucy Brittain, Ben Schofield, Colin Ludlow, Kirsten Evans, Genevieve Young (Clerk)

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1. Apologies: Ally Mahoney (volunteer)
2. Minutes of the last meeting Revised minutes for the 14 November 2018 meeting approved and signed; minutes for the 12 December meeting approved and signed.
3. Matters arising: None.
4. Finances Lloyds account review:
  - 4.1. The checking balance for Pyrton Parish Council is 5,618.26 GBP and savings is 1,800.00 GBP for a total balance of 7,418.26 GBP.
  - 4.2. ACTION: Genevieve to prepare forms to add all council members as signatories to the PPC Lloyds checking account.
5. Council Business
  - 5.1. Progress to PNP referendum
    - 5.1.1. The parish council formally approved the revisions to the PNP following the examiner's report and discussion with SODC last week (Ricardo, Michael and Ben).
    - 5.1.2. ACTION: Michael will transmit the parish council's finalised version, including revised diagrams, by cop 9 January so that Ricardo/SODC can base submission to Councillor Bloomfield on this final version of the PNP.
    - 5.1.3. The PNP referendum is scheduled for 14 March 2019.
  - 5.2. Assets of community value
    - 5.2.1. Village Hall: The parish council agreed unanimously to a resolution to nominate the Pyrton Village Hall as an asset of community value. The nomination forms were approved and will be submitted to SODC in the next day or so.
    - 5.2.2. St Mary's Church: Colin updated the council on progress regarding the church. ACTION: Colin will prepare the nomination forms for review before the February meeting.
  - 5.3. Traffic
    - 5.3.1. Kirsten updated the council on the analysis of November's traffic monitoring data which indicates about 25% of traffic volume is exceeding the 30mph speed limit through the core village.

- 5.3.2. ACTION: Kirsten will research what is required to establish a quiet lane through the core village (i.e., 20mph). She will also look into how to setup a speed camera to identify speeders. Kirsten will draft a
- 5.3.3. mailchimp to send out to residents to let them know what the parish council is doing to address speeding traffic through the village.
- 5.4. Conservation Area next steps
  - 5.4.1. ACTION: Lucy to update the parish council next meeting.
- 5.5. Update on area planning
  - 5.5.1. Watlington edge road
    - 5.5.1.1. The parish council reviewed recent developments relative to the edge road.
  - 5.5.2. Chalgrove Airfield / Harrington
    - 5.5.2.1. The SODC LP 2011-2034 (2nd ver) allocates 2025 housing sites during the plan period instead of 3000. Another 975 housing sites have been allocated beyond 2034.
  - 5.5.3. Oxford-Cambridge Expressway: The January 2019 newsletter from John Howell MP states:
    - 5.5.3.1. *“In my view we should not make accommodation for more housing than that contained in the local plans which is already quite substantial.”*
    - 5.5.3.2. *“Highways England and the Secretary of State for Transport have whittled the corridor for the road down to what is known as Corridor B and within that is looking at options 1 and 3. This means that the route no longer threatens Otmoor but could have implications for other villages within this constituency. Within this overall corridor, Highways England are currently looking at some 100 specific routes for the road. It is impossible to have a meaningful consultation on so many routes and they are looking to whittle this number down to a handful before a full consultation. Essentially, though, the two main areas for the options for the road are either to the east of Oxford or to the west of Oxford.”*
  - 5.5.4. SODC LP
    - 5.5.4.1. The updated SODC LP 2011-2034 (2nd ver) was launched for public comment on Monday 7 January 2019 and will close on Monday 18 February at 5pm.
    - 5.5.4.2. ACTION: Lucy and Ben will prepare a mailchimp to let Pyrton residents know the dates for SODC drop in events. Ben will also insert these events into the parish council calendar.
      - Didcot, Cornerstone Arts Centre, Thursday 17 January, 3pm–7pm
      - Henley Town Hall, Saturday 19 January, 10am-2pm
      - Wheatley, The Merry Bells Village Hall, Monday 21 January, 3pm-7pm
      - Culham Parochial School, Wednesday 23 January, 4pm-8pm
      - Sandford-on-Thames Village Hall, Thursday 24 January, 3pm-7pm
      - Berinsfield Church Hall, Tuesday 29 January, 3pm-7pm

- Wallingford, Ridgeway Community Church, Saturday 2 February, 10am-2pm
- Thame Town Hall, Tuesday 5 February, 10am-2pm
- Chalgrove Village Hall, Thursday 7 February, 4pm-8pm
- Horspath Community Hub, Saturday 9 February, 10am-2pm
- Oxsrade Sports and Leisure Centre, Marston, Monday 11 February, 4pm-8pm

5.6. Pyrton website

- 5.6.1. No update on website.
- 5.6.2. ACTION: Ben is going to establish an [info@pyrton.org](mailto:info@pyrton.org) account that can be monitored by all parish council members.
- 5.6.3. ACTION: Genevieve to notify SODC that the parish council email account [pyrtonparishcouncil@gmail.com](mailto:pyrtonparishcouncil@gmail.com) will be replaced by [info@pyrton.org](mailto:info@pyrton.org)

5.7. Planning applications

- 5.7.1. Genevieve's updated summary table attached.
- 5.7.2. ACTION: Kirsten will review P18/S3983/HH and provide comments for parish council review. Consultation period ends 15 January 2019.
- 5.7.3. ACTION: Colin will review P18/S4127/HH and provide comments for parish council review. Consultation period ends 18 January 2019.

6. Correspondence and Consultations

7. Confirm date for next meeting

- 7.1. Genevieve worked with Kath Gomm to secure the Village Hall for parish council meetings on the second Tuesday evening (8pm) of each month during 2019.
- 7.2. ACTION: Ben will insert the following confirmed dates in the parish council calendar:
  - 8 January
  - 12 February
  - 12 March
  - 9 April
  - 14 May
  - 11 June
  - 9 July
  - 13 August
  - 10 September
  - 8 October
  - 12 November
  - 10 December

| <b>PLANNING APPLICATIONS IN PYRTON PARISH - 8 January 2019</b> |  |   |                                  |                                |   |   |
|--|--|---|----------------------------------|--------------------------------|---|---|
| <b>Planning Application</b>                                    | <b>Location</b>  | <b>Description</b>  | <b>Start Consultation Period</b> | <b>End Consultation Period</b> | <b>PPC Response Date</b>                    | <b>SODC Decision Date</b>                       |
| <u>P16/S2576/O</u>   | Land off Pyrton Lane Watlington (PYR2)   | Outline application for the erection of up to 100 residential dwellings including vehicular access, public open space, car parking, landscaping and drainage.(As amended by drawings and additional information accompanying agents letter received 24 August 2017).                            | 25 Aug 2016                      | 30 Sep 2016                    | 15 Sep 2016;<br>30 Sep 2016;<br>22 Sep 2017 | No decision Issued                              |
| <u>P16/S2576/O</u>   | Land off Pyrton Lane Watlington (PYR2)   | Outline application for the erection of up to 100 residential dwellings including vehicular access, public open space, car parking, landscaping and drainage. (As amended by drawings and additional information received 20 September 2016, 27 October 2016, 24 August 2017 and 13 June 2018). | 25 Aug 2016                      | 2 Jul 2018                     | 4 Jul 2018 (MC/GY)                          |   |
| <u>P16/S4045/FUL</u>   | Land adjacent to New Farm Bungalow, Track to West Lodge, Pyrton                | Demolition of existing buildings. Erection of two semi-detached cottages with associated hard-standing (Site A).  | 14 Dec 2016                      | 21 Apr 2017                    | 21 Apr 2017                                 | 19 Jul 2017                                     |
| <u>P16/S4046/FUL</u>   | Land adjacent to New Farm Bungalow, Track to West Lodge, Pyrton                | Demolition of existing buildings. Erection of a detached barn style house with detached carport and associated hard-standing (Site B).  | 14 Dec 2016                      | 21 Apr 2017                    | 21 Apr 2017                                 | 19 Jul 2017                                     |
| <u>P17/S0942/FUL</u>   | Bristows Section of Road Running North Past Bristows Christmas Common OX49 5HR | Demolition of existing house and annex, erection of new house and garage  | 5 Apr 2017                       | 26 Apr 2017                    | None  | 31 May 2017                                     |
| <u>P17/S1764/HH</u>  | The Old Vicarage Road Running Through Pyrton Pyrton OX49 5AN                   | Garage outbuilding  | 17 May 2017                      | 16 Jun 2017                    | None  | 4 Jul 2017                                      |
| <u>P17/S2428/HH</u>  | Pyrton Manor Knightsbridge Lane Pyrton OX49 5AN                                | Construction of single-storey extension to form laundry room (as amended by plans and additional information received 07 November 2017 and 07 December 2017).   | 12 Jul 2017                      | 11 Aug 2017                    | None  | 15 Jan 2018                                     |
| <u>P17/S2707/FUL</u>   | Pyrton Manor Knightsbridge Lane Pyrton OX49 5AN                                | New ancillary building to provide garage facilities, store room, stabling for three horses, staff welfare facilities and two flats for staff accommodation.   | 30 Aug 2017                      | 29 Sep 2017                    | None  | No decision Issued                              |
| <u>P17/S3082/FUL</u>   | Land between Old Vicarage Cottage and The Lodge House Pyrton OX49 5AN          | Proposed erection of a single detached dwelling with garage/annexe, parking and landscaped amenity areas.   | 6 Sep 2017                       | 6 Oct 2017                     | 27 Sep 2017                                 | Withdrawn prior to determination on 25 Oct 2017 |
| <u>P17/S3990/HH</u>  | Pyrton Manor Knightsbridge Lane Pyrton OX49 5AN                                | Conversion of the old stables to form a games room ancillary to the main house  | 17 Nov 2017                      | 15 Dec 2017                    | 20 Dec 2017                                 | No decision Issued                              |
| <u>P17/S3990/HH</u>  | Pyrton Manor Knightsbridge Lane Pyrton OX49 5AN                                | Conversion of the old stables to form a games room ancillary to the main house (as amended by plans received 06/09/2018). Amendment 1   | 6 Sep 2018                       | 25 Sep 2018                    | 24 Sep 2018 (MC/GY)                         | 28 Sep 2018                                     |

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| <u>P17/S4039/FUL</u>   | Land between Old Vicarage Cottage and The Lodge House Pyrton OX49 5AN                    | Proposed erection of two detached dwellings with parking/garaging, access and garden areas.   | 21 Nov 2017                      | 22 Dec 2017                    | 20 Dec 2017              | 8 Jan 2018   |
| <u>P18/S0002/O</u>   | Shirburn Road Watlington OX49 5BZ (PYR1)   | Outline application for up to 37 Assisted Living Units, and provision of a Care Home (All C2 Use), 4 staff accommodation units and site access (all other matters reserved for future consideration)  | 17 Jan 2018                      | 18 Jul 2018                    | 16 Jul 2018 (CL/GY)      | Landscape comments; affordable housing; no decision as of 2 Oct 2018 |
| <u>P18/S0425/HH</u>  | Court House Knightsbridge Lane Pyrton OX49 5AP   | Demolition of modern timber conservatory and construction of new single-storey rear extension. Repairs to and replacement of existing fabric including new roof coverings and repairs to stabilise roof and wall structures. Replacement of some modern materials with more sympathetic components. Minor alterations to internal layout              | 20 Feb 2018                      | 23 Mar 2018                    | 23 Mar 2018              | 12 Apr 2018  |
| <u>P18/S0569/FUL</u>   | Manor Farm Clare Thame OX9 7HQ   | Proposed erection of barn to replace arson-damaged hay barn   | 22 Feb 2018                      | 15 Mar 2018                    | 15 Mar 2018              | 6 Apr 2018   |
| <u>P18/S0744/FUL</u>   | Haseley Brook Farm Standhill Lane near Little Haseley (in the Parish of Pyrton) OX44 7LW | Variation of Condition 2 of P16/S1057/FUL to alter the position of the proposed building. Erection of building to store hay/bedding/tractor.  | 13 Mar 2018                      | 3 Apr 2018                     | 13 Apr 2018              | 15 May 2018  |
| <u>P18/S0754/HH</u>  | Orchard House Knightsbridge Lane Pyrton OX49 5AP   | Altered access onto the site from a private lane, and modifications to existing first floor en-suite bathroom (as amended by revised plans received 1st May 2018, removing the garage initially proposed)   | 15 Mar 2018                      | 13 Apr 2018                    | 15 Apr 2018              | 2 May 2018   |
| <u>P18/S0866/HH</u>  | Christmas Cottage 7 Road Running Through Pyrton Pyrton OX49 5AP                          | Small rear extension to existing extension  | 20 Mar 2018                      | 20 Apr 2018                    | 5 Apr 2018               | 27 Apr 2018  |
| <u>P18/S1196/FUL</u>   | Land at Corner of Standhill Lane and Stoney Lane Little Haseley                          | Variation and/or removal of conditions 2(use),3(lighting),4 (landscape maintenance),5(planting scheme) of planning permission P06/E0717. To revoke/remove conditions 2,4,5, and revise condition 3. Alteration to orientation of manege. Amendment to planning permission P05/E0690 (erection of 4 stables, tackroom and feedstore and a manege area) | 24 Apr 2018                      | 15 May 2018                    | None                     | 25 Jun 2018  |
| <u>P18/S1292/HH</u>  | Christmas Cottage 7 Pyrton OX49 5AP  | Erection of a powder coated aluminium free standing glasshouse sited on a dwarf brick wall in keeping with existing brick work with in the property   | 20 Apr 2018                      | 18 May 2018                    | None                     | 7 Jun 2018   |

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| <u>P18/S1315/FUL</u>   | Land north of Christmas Common near Christmas Common              | Addition of a new parabolic dish and antenna on existing mast   | 27 Apr 2018                      | 18 May 2018                    | None                     | 12 Jun 2018   |
| <u>P18/S1624/HH</u>  | The Gate House Pyrton OX49 5AN                                    | Single storey extensions and alterations to existing house. New detached Pool House.  | 23 May 2018                      | 13 Jun 2018                    | 13 Jun 2018              | 9 Jul 2018  |
| <u>P18/S1839/FUL</u>   | Haseley Brook Farm Standhill Lane Little Haseley OX44 7LW         | Proposed use of one bay of existing building by gunsmith  | 12 Jun 2018                      | 3 Jul 2018                     | None (KE/GY)             | 30 Aug 2018   |
| <u>P18/S1902/O</u>   | The Bungalow Shirburn Road Watlington OX49 5BZ                    | Demolition of existing house and erection of up to five starter units plus associated infrastructure. All matters reserved.   | 15 Jun 2018                      | 6 Jul 2018                     | 6 Jul 2018 (CL/GY)       | Withdrawn prior to determination on 24th October 2018 |
| <u>P18/S1902/O</u>   | The Bungalow Shirburn Road Watlington OX49 5BZ                    | Amendment No 1. Demolition of existing house and erection of up to five starter units plus associated infrastructure. All matters reserved. (Trip report received 23 July 2018).  | 27 Jul 2018                      | 10 Aug 2018                    | 15 Aug 2018 (CL/GY)      | Withdrawn prior to determination on 24th October 2018 |
| <u>P18/S1902/O</u>   | The Bungalow Shirburn Road Watlington OX49 5BZ                    | Demolition of existing house and erection of up to four starter units plus associated infrastructure. All matters reserved. (Trip report received 23 July 2018 & Contaminated Land Questionnaire received 28 August 2018). (Amended indicative site layout submitted for up to 4 dwellings and description changed to reflect that. A plan showing vision splays has also been submitted on 6 September 2018). Amendment 3  | 6 Sep 2018                       | 25 Sep 2018                    | 24 Sep 2018 (CL/GY)      | Withdrawn prior to determination on 24th October 2018 |
| <u>P18/S2365/DIS</u>   | Court House Knightsbridge Lane Pyrton OX49 5AP                    | Discharge of Condition 4 - submission of details on application ref. P18/S0426/LB Demolition of modern timber conservatory and construction of new single-storey rear extension. Repairs to and replacement of existing fabric including new roof coverings and repairs to stabilise roof and wall structures. Replacement of some modern materials with more sympathetic components. Minor alterations to internal layout. | N/A                              | N/A                            | N/A                      | 23 Aug 2018   |
| <u>P18/S2676/N4B</u>   | Store at Home Farm Pyrton Oxfordshire OX49 5AP                    | Change of use and associated operations to convert existing agricultural building to a dwellinghouse  | 10 Aug 2018                      | N/A                            | N/A                      | Agreed on 2nd October 2018                            |
| <u>P18/S3934/SCR</u>   | Land to the North-East Cuxham Rd & West of Pyrton Lane Watlington | EIA screening opinion request in relation to up to 130 dwellings with associated open space, car parking and sustainable drainage.  | N/A                              | N/A                            | N/A                      | Target 17 Dec 2018                                    |

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| <u>P18/S3969/AG</u>  | Field off Knightsbridge lane<br>Knightsbridge Lane Pyrton        | New agricultural barn near Manor Farm House   | ?                                | ?                              |                          | Target 27 Dec 2018        |
| <u>P18/S3983/HH</u>  | Orchard House<br>Knightsbridge Lane Pyrton<br>OX49 5AP           | New single-storey detached garage building.   | 6 Dec 2018                       | 15 Jan 2019                    |                          | Target 28 Jan 2019        |
| <u>P18/S4127/HH</u>  | The Gate House Road<br>Running Through Pyrton<br>Pyrton OX49 5AN | Single storey extensions and alterations to existing house. New detached Pool House. Demolition of existing out building. | 17 Dec 2018                      | 18 Jan 2019                    | (CL/GY)                  | Target 8 Feb 2019         |
|  |  |   |                                  |                                |                          |                           |
|  |  |   |                                  |                                |                          |                           |
|  | Decisions since the last PPC meeting                             |   |                                  |                                |                          |                           |
|  | Responses submitted since last PPC meeting; decision pending     |   |                                  |                                |                          |                           |