

MINUTES FOR THE ANNUAL PYRTON PARISH COUNCIL MEETING

Held in Pyrton Village Hall at 8:00pm on Thursday 10 May 2018

Present: Michael Crawford (Chairman), Lucy Brittain, Ben Schofield, Colin Ludlow, Kirsten Evans, Genevieve Young (Clerk)

1. Apologies - None.
2. Council members elect a Chairman - Michael Crawford is re-confirmed as chairman.
3. Minutes of the last meeting 12 April 2018, approved and signed.
4. Matters arising - None.
5. Finances
 - 5.1. Lloyds account review - reported in *Minutes for the Annual Meeting of Pyrton Parish*, 10 May 2018.
6. Council Business
 - 6.1. Creation of support to help council - Drinks event on 20 April was successful; several people indicated a willingness to volunteer. **Action:** Lucy agreed to make a list of who volunteered and what they are interested in doing. A point-of-contact person is also required to coordinate the volunteer activities.
 - 6.2. Status of PNP and CA appraisal, and related actions.
 - 6.2.1. PNP - Little change since our last meeting. **Action:** Michael will contact SODC tomorrow regarding the selection of the PNP examiner; anticipating the examination in June and the referendum in September.
 - 6.2.2. Assets of Value - PPC will nominate the Village Hall and St Mary's Church. Paul McNamara is completing the required paperwork.
 - 6.2.3. Inventory of listed buildings - Anna Ludlow and Georgia Crawford are conducting a survey of all listed buildings in the parish to assess their general condition. Action: Lucy will email the initial list.
 - 6.3. Area planning: WNP, Expressway, Harrington, SODC Local Plan. Allocate monitoring responsibilities.
 - 6.3.1. Expressway - **Action:** Someone needs to maintain a watching brief.
 - 6.4. Planning applications
 - 6.4.1. P18/S0425/HH (Court House) planning application granted 12 April 2018.
 - 6.4.2. P18/S0754/HH (Orchard House) planning application granted without the garage 2 May 2018.
 - 6.4.3. P18/S0866/HH (Christmas Cottage rear extension) planning application granted 27 April 2018.

- 6.4.4. No decision yet for P18/S1196/FUL (Little Haseley), P18/S1292/HH (Christmas Cottage greenhouse), and P18/S1315/FUL (Christmas Common).
- 6.5. Website - **Action:** Lucy agreed to clean up.
- 6.6. Traffic
 - 6.6.1. **Action:** Michael to contact Wayne for results of traffic study.
 - 6.6.2. Kirsten is trying to contact highways to determine how to conduct a 'quiet lanes survey'; this designation would limit speed to 20mph. Trisha Morris has volunteered to help. Also researching the rental of traffic counter which measures speed, number, direction and time of day. Highways has to approve signage for a quiet lane but not the traffic counter survey.
 - 6.6.3. Discussion of potholes; Kirsten said that these can be reported for repair.
- 7. Correspondence and Consultations
- 8. Tentative date for next meeting - **Action:** Genevieve to find a date in mid-June.